

AKRON-SUMMIT COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 26, 2014
COMMUNITY ROOM, PORTAGE LAKES BRANCH LIBRARY

President William D. Rich called the meeting of the Board of Trustees of the Akron-Summit County Public Library to order at 4:05 pm at the Portage Lakes Branch Library. The following members of the Board answered the roll call: Sandra Auburn, John Frola, Jr., William D. Rich, Bernard Rochford, and Ray Weber. Lolita Adair and Mark Jackson, Sr. were absent. Present from Library staff were David Jennings, Michelle Scarpitti, Carrie Burrier, Carla Davis, Eileen Herbert, Pam Hickson-Stevenson, Ann Hutchison, Vickie King, Francie Labriola, Cheryl Luck, Lisa Percy, and Val Sherman.

Mr. Rochford moved, seconded by Mr. Weber, to adopt the agenda for the June 26, 2014 meeting. The roll call vote followed: Dr. Auburn, Mr. Frola, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-41
AGENDA

Dr. Auburn moved, seconded by Mr. Rochford, to adopt the minutes of the May 29, 2014 meeting. There being no discussion, the roll call vote followed: Dr. Auburn, Mr. Frola, Mr. Rich, and Mr. Rochford all voted aye. Mr. Weber abstained. The motion carried. 14-42
MAY
MEETING
MINUTES

Mr. Rich thanked the staff of the Portage Lakes Branch Library for hosting the Board meeting. 14-43
PRESIDENTS
REMARKS

Michelle Scarpitti, Fiscal Officer, presented the financial report for May 2014.

[The financial report is appended to the minutes.]

Mr. Frola moved, seconded by Mr. Rochford, to adopt the financial report for May 2014. The roll call vote followed: Dr. Auburn, Mr. Frola, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-43
MAY
FINANCIAL
REPORT

Ms. Scarpitti presented the donor/gift list and reported that in May the Library received \$790.00 in monetary donations. In addition, there were three pages of material donations.

Mr. Rochford moved, seconded by Mr. Weber, acceptance of the donor/gift list with great appreciation. The roll call vote followed: Dr. Auburn, Mr. Frola, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried. 14-44
DONOR/GIFT
LIST

Ms. Scarpitti presented the investment report for May 2014.

[The investment report is appended to the minutes.]

Lisa Percy, Human Resources Director, presented the Personnel Report for June 2014. She reported that there were no changes to the report since it was mailed to the board.

**AKRON-SUMMIT COUNTY PUBLIC LIBRARY
Personnel Report – June 2014**

RESIGNATIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Bengston, Katherine	Public Service Assistant	06.13.14	Goodyear

SELECTIONS:

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Balis, Meghan	Student Assistant	06.30.14	Nordonia Hills
Beck, Stephanie	Student Assistant	06.16.14	Magazines & Newspapers
Brian, Jordon	Student Assistant	06.16.14	Children’s Library
Costa, Mariah	Student Assistant	06.30.14	Green
Deisler, Sarah	Librarian	07.07.14	Youth Services Office
Jenkins, Loretta	Student Assistant	06.16.14	Tallmadge
Liederbach, Constance	Student Assistant	06.16.14	Nordonia Hills
Martin, Cecilia	Student Assistant	06.16.14	Richfield

CHANGE OF STATUS: (Transfer)

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Schofield, JoAnna	Librarian (full-time)	06.23.14	Children’s Library
	Librarian (job-share)		Highland Square

JOB ABANDONMENT

<u>Employee</u>	<u>Classification</u>	<u>Date</u>	<u>Agency</u>
Gatte, Allina	Student Assistant	05.31.14	Green

NUMBER OF STAFF MEMBERS

	<u>06.25.11</u>	<u>06.25.12</u>	<u>06.18.13</u>	<u>06.19.14</u>
Full-Time Staff:	270	262	261	254
Part-Time/Job-Share Staff:	54	41	39	46
Student Assistants:	73	76	91	78
Total number of Staff:	397	379	391	378
Full-Time Equivalents	307	293	296	289

NOTE: These numbers cannot be compared from month to month for the following reason: the numbers may not reflect additions and deletions to the payroll system as the changes are made immediately prior to or after the date the personnel action is effective.

<p>Dr. Auburn moved, seconded by Mr. Frola, adoption of the June Personnel Report. The roll call vote followed: Dr. Auburn, Mr. Frola, Mr. Rich, Mr. Rochford and Mr. Weber all voted aye. The motion carried.</p>	<p>14-45 PERSONNEL REPORT</p>
<p>Mr. Jennings reported that in the first week of the third year of the Library’s summer reading/wellness program, <i>Mind, Body & Sole</i>, 5,922 people signed up to participate. This is an increase of over 1500 participants (+35%) compared to the first week of the 2013 program. He said that this certainly is a very robust and encouraging start to the summer at the Library.</p>	<p>DIRECTOR’S REPORT MIND, BODY & SOLE</p>
<p>Mr. Jennings said the Library’s pilot program for afterschool snacks at two branches (Highland Square and Odom) concluded with the end of the school year. Snacks provided by the Akron-Canton Regional Foodbank were made available to children at those branches at about 3 pm Monday through Thursday, giving those children who are at the Library after school a bite to eat in the afternoon. The snacks included Nutri-grain bars, chips, crackers, and fruit snacks.</p>	<p>AKRON CANTON REGIONAL FOODBANK COLLABORATIVE SNACK PROGRAM</p>
<p>Mr. Jennings reported that from late January through April, 710 snacks were served at Highland Square and 848 at Odom. The number of children served varied from day to day, but averaged about 15-17 per day. A number of unanticipated consequences occurred with this program, including increased interaction between the children and branch Library staff and changes in other behavior. From General Manager of Branches Barb White in her report on the pilot, “As a result of the pilot snack program, inappropriate behavior, fueled by empty stomachs and a lack of personal connection to the staff, has been in sharp decline among youth in the Library. Moreover, snack participants are less and less interested in eating quickly and moving on to other parts of the Library, or to other destinations, but rather stay in the meeting space, talk, meet new friends, and work together on activities or games that have been informally assembled. Because of this enthusiasm, staff can sometimes find it difficult to end the program at the appointed time.”</p>	
<p>Mr. Jennings reported that both Library and Foodbank staff believe this was a very successful pilot, and are working to expand the program to all branches in the city of Akron this fall. Funding for the snacks by the Foodbank appears adequate for the remainder of 2014.</p>	
<p>Mr. Jennings asked the board members to mark their calendars for Saturday, September 13 for an event at Main Library celebrating 140 years of service to the community. Various programs and activities will take place from 11 am until 2 pm.</p>	<p>140th ANNIVERSARY CELEBRATION</p>
<p>Mr. Jennings reported that a toolkit for Friends of the Library (FOL) groups in the ASCPL system recently was completed and distributed to the FOL presidents and treasurers and to the staff liaisons. The toolkit is a major revision of a Friends handbook that was created a number of years ago. Meghan Harper Jacoby, President of the Council of Friends, and Pam Hickson-Stevenson collaborated on creating the toolkit. It features resources for FOL presidents and treasurers, guidelines, expectations, and links to sources of additional information.</p>	<p>FRIENDS TOOLKIT</p>
<p>Mr. Jennings said with the Library’s current 1.4 mill levy scheduled to expire in 2015, plans for the levy request in May 2015 must begin. One of the first steps will be</p>	<p>LEVY PLANNING</p>

an initial meeting of the campaign committee, Citizens for the Library's Future, later this summer. By November, the Board will need to determine the amount of the requested millage and then request certification of that levy amount from the Summit County Fiscal Office. Working backwards from the primary election date of May 5, 2015, the Board resolution requesting this levy to Summit County Council should take place at the December 2014 meeting. This will allow ample time for County Council to pass the resolution by mid-February to put the levy on the ballot in May.

Mr. Jennings reported that recent news on the funding front has been similar to what the Library has faced since 2009. According to an Akron Beacon Journal article, it appears that the recent reappraisal of property by the Summit County Fiscal Office will likely result in a further reduction in property value, and thus a loss of revenue for the Library in 2015 (perhaps \$200,000). Meanwhile, the Ohio Department of Taxation has provided an updated Public Library Fund estimate for 2014 that is slightly higher (\$124,000) than originally projected. Finally, the Ohio Library Council reports that recent changes in the Ohio tax system will likely reduce the PLF in 2015; the actual numbers will depend on the growth of the state's economy. The Library will receive an initial PLF estimate for 2015 in July.

Mr. Jennings said the short term result of all the above is that 2015 will certainly be yet another financially challenging year for the Library. The longer term funding situation clearly points to the amount of the next levy request as key to determining the Library's capacity for service from 2016-2020.

Mr. Jennings reported that on July 1 the Akron Metropolitan Housing Authority will open the new Reach Opportunity Center in the Summit Lake area of Akron. Adjacent to the City of Akron's recreation center there, this new facility will provide a variety of services to a neighborhood facing numerous challenges. With both Head Start classrooms and Akron Public Schools kindergarten, a major emphasis of the new facility is early childhood education. As a collaborative partner with AMHA, the Library is helping with this effort by providing toddler story times and early literacy programs. Computer training classes and job search resource programs also will be offered. Library staff from Main Library and the Odom Boulevard Branch Library will be involved in this on-going outreach.

SUMMIT LAKE
REACH
OPPORTUNITY
CENTER
OPENING

Mr. Jennings announced that the new Coffee Pot Café is now officially open for business at Main Library. Owner Scott Malensek has transformed the space with casual furniture and a myriad of plants. The Library is very hopeful for a successful and vibrant addition to Main Library and to the downtown Akron environment.

MAIN LIBRARY
CAFÉ

Mr. Rich stated there were no reports from Senior Staff.

Mr. Rich stated there were no requests for Public Participation.

There being no further business, Mr. Rich adjourned the meeting at 4:50 pm.

ADJOURNMENT

President

Secretary